

# **IOP** | Institute of Physics In Ireland

## **Working with the Institute of Physics in Ireland**

The Institute of Physics in Ireland (IOPI) is seeking to engage someone on a consultancy basis to support its work across all Ireland in representing and promoting physics.

Under the direction of the IOPI Committee the tasks include:

- a close watching brief on the website
- management of the finances
- developing publications
- facilitating a range of annual events.
- liaising with the broad physics community of academics, business, teachers, schools, government agencies and the existing IOPI team.

It is expected that the tasks will require the equivalent of 150 days pa and the fee will be paid in 12 equal instalments of €3,530.00 per month on receipt of an invoice.

The successful proposal will need to demonstrate strong administrative and communication skills and, ideally, some experience of marketing and event management in an education context.

Applications giving details of qualifications, experience and suitability should be sent to:

John Brindley  
Director, Membership & Business  
Institute of Physics  
76 Portland Place  
London W1B 1NT

Or by e-mail to [john.brindley@iop.org](mailto:john.brindley@iop.org)

Closing date for applications 10<sup>th</sup> Aug 2012

For an informal discussion please contact:

Kevin McGuigan, Chair IOPI on +353 1 4022207 (from July 23<sup>rd</sup>)  
Sheila Gilheany, IOPI Policy Advisor on + 353 86 2600903 (from Aug 4<sup>th</sup>)

IOPI is part of the Institute of Physics, a leading scientific society promoting physics and bringing physicists together for the benefit of all. It has a worldwide membership of around 40 000 comprising physicists from all sectors, as well as those with an interest in physics. It works to advance physics research, application and education; and engages with policy makers and the public to develop awareness and understanding of physics. Its publishing company, IOP Publishing, is a world leader in professional scientific communications.

<http://www.iopireland.org>